There are 10 parts to Question 1.

For each of the parts (a) to (j) below there are four possible answers, A, B, C and D. Choose the one you consider correct and place a tick (✓) in the box to indicate the correct answer.

1 (a) Jim supplies Debbie with goods on credit.

Which business document might Debbie send to Jim?

A credit note
B debit note
C invoice
D statement of account

(b) What would be recorded in the general journal?

A bad debt written off
B cash sale of goods
C credit sale of goods
D returns outwards

(c) Which item is not included as part of the calculation of net realisable value when valuing inventory?

A carriage inwards
B cost of completing the goods
C estimated receipts from sale of the goods
D selling expenses

(d) How does a manufacturing business calculate the production cost of completed goods?

A prime cost + factory overheads + opening work in progress – closing work in progress
B prime cost + factory overheads – opening work in progress + closing work in progress
C prime cost – factory overheads + opening work in progress – closing work in progress
D prime cost – factory overheads – opening work in progress + closing work in progress
(e) Anastasia purchased equipment, $28,000, on 1 January 2016. Her depreciation policy is to use the reducing (diminishing) balance method at the rate of 20% per annum.

What was the net book value of the equipment on 31 December 2017?

A $10,080
B $11,200
C $16,800
D $17,920

(f) Which is an item of capital expenditure?

A annual redecoration of offices
B buildings insurance
C legal fees on purchase of factory
D repairs to machinery

(g) Where will interest on drawings be recorded?

A credited to partners’ capital accounts
B credited to partners’ current accounts
C debited to partners’ capital accounts
D debited to partners’ current accounts

(h) B Limited provided the following details at 30 April 2018.

$ profit for the year ended 30 April 2018 72,500
ordinary share dividends paid 15,000
transfer to general reserve 5,000
retained earnings at 30 April 2018 285,000

What were retained earnings at the beginning of the financial year?

A $227,500
B $232,500
C $337,500
D $342,500
(i) What does the going concern principle mean?

A  Non-current assets must be shown at expected sales value.

B  Revenue is recognised when ownership of goods passes to the customer.

C  The business will continue to operate for the foreseeable future.

D  The financial statements should always use the same accounting principles.  

(j) On 31 March 2018 Sasha had trade receivables of $95,000. She wrote off a bad debt, $750, and made a provision for doubtful debts of 2% of trade receivables. 

What was the figure for net trade receivables in the statement of financial position at 31 March 2018?

A  $92,350

B  $92,365

C  $93,115

D  $94,250

[Total: 10]
Mary keeps a full set of accounting records including books of prime (original) entry.

**REQUIRED**

(a) State two reasons why Mary uses books of prime (original) entry.

1. .................................................................................................................................................

   ...................................................................................................................................................

2. .................................................................................................................................................

   ............................................................................................................................................... [2]

On 1 November 2017 the balance in Mary's cash book (bank columns) was $838 overdrawn. Mary banks all cash sales at the end of each week.

Mary had the following transactions during November.

1. Sold goods, $220, for cash

2. Returned goods costing $440, bought on credit from Jane

3. Purchased a motor vehicle on credit, $12,400, including road tax of $300, from Speedy Motors

4. Received a cheque from Tan, a credit customer, in settlement of an invoice for $400 after deduction of 2% cash discount

5. Took goods for own use, $120

**REQUIRED**

(b) Name the book of prime (original) entry where each of the transactions 1, 2 and 3 would be recorded.

1. .................................................................................................................................................

2. .................................................................................................................................................

3. ............................................................................................................................................... [3]
(c) Complete the following table to show how each transaction was recorded by Mary. The first one has been completed as an example.

<table>
<thead>
<tr>
<th></th>
<th>Account(s) debited</th>
<th>$</th>
<th>Account(s) credited</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cash</td>
<td>220</td>
<td>Sales</td>
<td>220</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

(d) Calculate the bank balance at 30 November 2017.

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...................................................................................................................................................[3]

(e) Name the ledger in which Mary maintains:

(i) Tan’s account

...............................................................................................................................................[1]

(ii) Motor vehicles account

...............................................................................................................................................[1]

[Total: 20]
3 Kumu purchases goods for resale on both cash and credit terms.

Kumu’s credit suppliers allow 30 days for payment of invoices.

Kumu provided the following information for the year ended 30 April 2018.

<table>
<thead>
<tr>
<th>$</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Trade payables 1 May 2017</td>
<td>19 800</td>
</tr>
<tr>
<td>Trade payables 30 April 2018</td>
<td>22 200</td>
</tr>
<tr>
<td>Discount allowed</td>
<td>480</td>
</tr>
<tr>
<td>Discount received</td>
<td>330</td>
</tr>
<tr>
<td>Interest charged by suppliers</td>
<td>122</td>
</tr>
<tr>
<td>Credit purchases</td>
<td>180 870</td>
</tr>
<tr>
<td>Cash purchases</td>
<td>26 400</td>
</tr>
<tr>
<td>Sales ledger balances set off against purchases</td>
<td>400</td>
</tr>
</tbody>
</table>

REQUIRED

(a) Select the relevant items and prepare the purchases ledger control account for the year ended 30 April 2018. Insert the amount paid to credit suppliers.

Kumu
Purchases ledger control account

<table>
<thead>
<tr>
<th>Date</th>
<th>Details</th>
<th>$</th>
<th>Date</th>
<th>Details</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

(b) State the formula for calculating the trade payables payment period.

...................................................................................................................................................
...................................................................................................................................................
[1]
(c) Calculate the trade payables payment period for the year ended 30 April 2018. Round up your answer to the next whole day.

...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................[2]

(d) State whether Kumu’s suppliers would be satisfied with her trade payables payment period. Give a reason for your answer.

Satisfied? .........................................................................................................................................
Reason ...........................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................[2]

(e) State two problems Kumu may face if her trade payables payment period is unsatisfactory.

1..................................................................................................................................................
..................................................................................................................................................
...................................................................................................................................................

2..................................................................................................................................................
..................................................................................................................................................
...................................................................................................................................................[2]

Kumu provided the following information for the year ended 30 April 2018.

<table>
<thead>
<tr>
<th></th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost of sales</td>
<td>205,000</td>
</tr>
<tr>
<td>Gross profit</td>
<td>92,250</td>
</tr>
<tr>
<td>Inventory at 30 April</td>
<td>35,000</td>
</tr>
</tbody>
</table>

REQUdRED

(f) Calculate the percentage mark-up Kumu has applied.

.......................................................................................................................................................
.....................................................................................................................................................
.....................................................................................................................................................
.....................................................................................................................................................[2]
(g) Calculate the value of inventory at 1 May 2017.

...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................
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...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................[3]

(h) State the formula for the rate of inventory turnover.

...................................................................................................................................................
...................................................................................................................................................[1]

(i) Calculate Kumu’s rate of inventory turnover for the year ended 30 April 2018. The calculation should be correct to two decimal places.

...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................[2]

[Total: 23]
Chandra is a driving instructor. His pupils pay for their lessons in advance.

REQUIRED

(a) Complete the following sentences by selecting the correct word.

The first sentence has been completed as an example. The correct word should be selected as shown in the example.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>The motor vehicles account has a (debit/credit) balance in a trial balance.</td>
</tr>
<tr>
<td>2</td>
<td>A year end accrual is an amount (earned/owing) for an expense incurred in the (current/previous) financial period. It will be included in the statement of financial position as a current (asset/liability).</td>
</tr>
<tr>
<td>3</td>
<td>Accrued income is an amount (earned/owing) by the business which will be received in the (current/next) financial period. It will be included in the statement of financial position as a current (asset/liability).</td>
</tr>
</tbody>
</table>

Chandra started business on 1 February 2017. He charges $20 per lesson. Pupils must pay for 10 lessons in advance.

Total receipts for lessons for the year ended 31 January 2018 amounted to $20,200.

On 31 January 2018, Chandra's records showed that the following pupils had not received the full set of lessons paid for.

<table>
<thead>
<tr>
<th>Number of lessons given</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joe</td>
</tr>
<tr>
<td>Adam</td>
</tr>
<tr>
<td>Billy</td>
</tr>
</tbody>
</table>

REQUIRED

(b) Calculate the amount Chandra had received in advance for driving lesson fees at 31 January 2018.
(c) Calculate the amount of driving lesson fee income which Chandra included in his income statement for the year ended 31 January 2018.

...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................
.................................................................................................................................................[2]

(d) Explain why Chandra’s income earned is not the same as the total receipts for lessons.

...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................
...............................................................................................................................................[2]

Chandra calculated a draft profit of $8760 for the year ended 31 January 2018. The following errors were later discovered.

1  Advertising expenses owing at the year-end had been overstated by $100.
2  Interest payable on a 6% bank loan of $10000 had been omitted. The loan was taken on 1 February 2017.
3  Cost of petrol, $89, for Chandra’s personal use had been recorded as a business expense.
4  Motor vehicle repairs, $210, had been recorded as motor insurance.

REQUIRED

(e) Complete the statement to show the corrected profit for the year ended 31 January 2018. If an error has no effect on profit place a tick (✓) in the No Effect column.

<table>
<thead>
<tr>
<th>Chandra</th>
</tr>
</thead>
<tbody>
<tr>
<td>Statement of corrected profit for the year ended 31 January 2018</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>No Effect</th>
<th>Increase $</th>
<th>Decrease $</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Draft profit</td>
<td></td>
<td></td>
<td></td>
<td>8760</td>
</tr>
<tr>
<td>Error 1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Error 2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Error 3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Error 4</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Corrected profit</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
(f) Name the accounting principle being applied when correctly dealing with the transaction in error 3. Give a reason for your answer.

Accounting principle ..................................................................................................................................................

Reason .................................................................................................................................................................[2]

Chandra wishes to compare his business results with those of LQ Limited, a large chain of driving schools.

**REQUIRED**

(g) Suggest **two** reasons why Chandra may have difficulty comparing his business results with those of LQ Limited.

1 .................................................................................................................................................................[2]

2 .................................................................................................................................................................[2]

[Total: 23]
WB Sports Club has 250 members. The annual subscription is $20. The club provided the following information.

$\begin{align*}
\text{Subscriptions received in advance on 1 April 2017} & : 120 \\
\text{Subscriptions received during the year ended 31 March 2018} & : 4740 \\
\text{Subscriptions in arrears on 31 March 2018} & : 140
\end{align*}$

**REQUIRED**

(a) Prepare the subscriptions account for the year ended 31 March 2018. Balance the account and bring down the balance on 1 April 2018.

**WB Sports Club**

**Subscriptions account**

<table>
<thead>
<tr>
<th>Date</th>
<th>Details</th>
<th>$</th>
<th>Date</th>
<th>Details</th>
<th>$</th>
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<tbody>
<tr>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
WB Sports Club also provided the following information.

On 1 April 2017

Balance at bank (as per cash book) 960 debit

During the year ended 31 March 2018

Rent paid 2000
Entry fees received for gymnastics competition 900
Cost of prizes for gymnastics competition 220
General expenses 682
Insurance paid 430
Donations received 350
Purchase of sports equipment 2760

REQUIRED

(b) Prepare the receipts and payments account for the year ended 31 March 2018. Balance the account and bring down the balance on 1 April 2018.

WB Sports Club
Receipts and Payments Account for the year ended 31 March 2018

<table>
<thead>
<tr>
<th>Date</th>
<th>Details</th>
<th>$</th>
<th>Date</th>
<th>Details</th>
<th>$</th>
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<tbody>
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</tbody>
</table>

[10]
WB Sports Club calculated a surplus for the year of $1568.

The following additional information was provided at 31 March 2018.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accumulated fund at 1 April 2017</td>
<td>15,563</td>
</tr>
<tr>
<td>Sports equipment at valuation 31 March 2018</td>
<td>15,760</td>
</tr>
<tr>
<td>Rent paid in advance</td>
<td>500</td>
</tr>
<tr>
<td>General expenses owing</td>
<td>127</td>
</tr>
</tbody>
</table>

**REQUIRED**

(c) Prepare the statement of financial position of WB Sports Club at 31 March 2018.

**WB Sports Club**

**Statement of Financial Position at 31 March 2018**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Accumulated fund at 31 March 2018</td>
<td></td>
</tr>
<tr>
<td>Sports equipment at valuation 31 March 2018</td>
<td></td>
</tr>
<tr>
<td>Rent paid in advance</td>
<td></td>
</tr>
<tr>
<td>General expenses owing</td>
<td></td>
</tr>
</tbody>
</table>
(d) State how the accumulated fund of WB Sports Club has arisen.

...................................................................................................................................................
...................................................................................................................................................
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...................................................................................................................................................
...................................................................................................................................................[2]

[Total: 24]
6 Siegfried is a sole trader who does not maintain a complete set of double entry records. He has provided the following information.

<table>
<thead>
<tr>
<th></th>
<th>1 January 2017</th>
<th>31 December 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment at cost</td>
<td>18 000</td>
<td>18 000</td>
</tr>
<tr>
<td>Inventory</td>
<td>2 415</td>
<td>2 934</td>
</tr>
<tr>
<td>Trade receivables</td>
<td>1 930</td>
<td>2 042</td>
</tr>
<tr>
<td>Trade payables</td>
<td>1 210</td>
<td>1 455</td>
</tr>
<tr>
<td>Bank</td>
<td>–</td>
<td>209</td>
</tr>
<tr>
<td>Bank overdraft</td>
<td>835</td>
<td>–</td>
</tr>
<tr>
<td>Accrued expenses</td>
<td>–</td>
<td>98</td>
</tr>
<tr>
<td>Prepaid rent</td>
<td>–</td>
<td>120</td>
</tr>
<tr>
<td>Capital</td>
<td>20 300</td>
<td>?</td>
</tr>
</tbody>
</table>

On 31 December 2017, Siegfried brought his own motor vehicle into the business, valued at $5500. He decided to write off trade receivables, $100, and to start depreciating equipment by 20% per annum.

**REQUIRED**

(a) Calculate Siegfried's capital at 31 December 2017 after making the necessary adjustments.

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.............................................................................................................................................[7]
During the year ended 31 December 2017, Siegfried’s cash drawings were $2700.

**REQUIRED**

(b) Calculate the profit made by Siegfried for the year ended 31 December 2017.

...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................
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...................................................................................................................................................
...................................................................................................................................................[5]

(c) State what is measured by the return on capital employed (ROCE).

...................................................................................................................................................
...................................................................................................................................................[1]

(d) State the formula for the calculation of the ROCE.

...................................................................................................................................................
...................................................................................................................................................[1]

(e) Calculate Siegfried’s return on capital employed for the year ended 31 December 2017. Use the **opening** capital in your calculation which should be correct to **two** decimal places.

...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................[2]
Siegfried knows that he sold the same number of units and had applied the same mark-up in the year ended 31 December 2017 as he did in the previous year, but made a lower profit for the year.

REQUIRED

(f) Suggest one reason why Siegfried made a lower profit for the year for the year ended 31 December 2017 than the previous year.

...................................................................................................................................................
...................................................................................................................................................
...................................................................................................................................................[1]

(g) State three benefits to Siegfried of maintaining a full set of double entry records.

1...................................................................................................................................................
...................................................................................................................................................

2...................................................................................................................................................
...................................................................................................................................................

3...................................................................................................................................................
...................................................................................................................................................[3]

[Total: 20]